

**OXFORD MAYOR AND COUNCIL  
WORK SESSION  
MONDAY, NOVEMBER 19 – 6:00 P.M.  
CITY HALL  
A G E N D A**

1. **Mayor's Announcements**
2. \* **Downtown Development Authority Discussion** – Council will discuss expanding the DDA's current scope of work to include pursuing development opportunities on the city's property abutting Hwy 81.
3. \* **107 W. Clark Street Renovation Project** – The *ad hoc* Yarbrough House Renovation Committee will report on the progress of the 107 W. Clark Street Renovation Project.
4. \* **Advertisement for City Clerk Position** – Council will review the advertisement for the position of City Clerk.
5. \* **Community Development Coordinator** – Council previously considered but did not approve creation of the position. Some members have expressed interest in revisiting the subject.
6. **Future Personnel Needs** – Council will discuss how development of parks, trails, and other city property will be maintained.
7. **Planning Commission Appointments** – Jonathan Eady and Juanita Carson will end their terms as members of the Planning Commission at the end of this year. Both members have indicated that they are willing to serve another 3-year term starting in January 2019. We recommend that Council reappoint them during the December Regular Session meeting.
8. **Discussion on City Finances** – Financial Sustainability was the focus of the recent Council Retreat. Council will discuss the need for forecasting revenue and expense, short term and long term.
9. **Finance** – We will need to review the total cash in the General Operating Account for month end October and authorize the City Clerk/Treasurer to transfer cash to a designated fund. Amount and fund to be determined by Council.

We will need to discuss Verizon Lease revenue.

\*Attachments